Item Number: <u>8a reso</u> Meeting Date: <u>February 11, 2020</u>

1	RESOLUTION NO. 3770
2 3	A RESOLUTION of the Port of Seattle Commission adopting the charters of the
4	following standing committees: the Aviation Committee,
5	Equity Committee, Waterfront and Industrial Lands
6	Committee, and Energy and Sustainability Committee;
7	and amending the charter of the Audit Committee as
8	adopted in Resolution No. 3613 and subsequently
9	amended on June 28, 2016, and July 11, 2017.
10	MULEREAC, all authority of the Dart of Control in water doubt the Commission in the actions
11	WHEREAS, all authority of the Port of Seattle is vested with the Commission in its actions
12 13	as a public body under Title 53 RCW, and the Commission vests authority with the Executive
13	Director and delineates Commission and Executive Director responsibilities through the Delegation of Responsibility and Authority; and
14	Delegation of Responsibility and Authority, and
16	WHEREAS, the Port of Seattle Commission exercises executive authority to govern the
17	Port of Seattle and most commission decisions focus on exercising controls on staff operational
18	activities like contract execution and project implementation; and
19	
20	WHEREAS, development of policy for commission consideration and final action benefits
21	from the attention by subject matter experts and is required by commission bylaws, and
22	committees function as policy development bodies or intensive review boards; and
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24	WHEREAS, both special and standing committees have charters, produce records, have
25	membership determined by the commission president, and can include non-commissioner
26	members, and committee compliance with Open Public Meetings Act requirements depends on
27	legal status, charter provisions, and circumstances, and Article V of the commission bylaws guides
28	the formation and activity of committees; and
29	MULEDEAC, the shorten is the foundational statement of the source ittes/s numbers
30	WHEREAS, the charter is the foundational statement of the committee's purpose, establishing the name and scope of the committee and identifying when the committee's work
31 32	will be considered complete, and special considerations for holding meetings in public,
33	composition of the committee, and expected outcomes are addressed in the charter, and
34	commission bylaws describe what information is to be contained in the charter in Article V,
35	Section 2; and
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37	WHEREAS, the commission exercises control over the work of its committees by
38	establishing their scope, or purview, in the committee charter and by taking advantage of the
39	motion to refer to or discharge from committee any matter under its consideration as described

40 41	in commission bylaws Article IV, Section 5(k), enabling standing committees to adopt their own annual workplans, which represent the concrete implementation of the committee's chartered
42	scope in a given year; and
43 44 45 46	WHEREAS, records produced by committees, whether agendas, minutes, presentations, or illustrative materials, are all public records of the Port of Seattle under Chapter 42.56 RCW, and because committee policy work attracts public attention, it is the best practice to publish
47 48	these materials online proactively; and
49	WHEREAS, with this resolution and attached charters the commission will create
50 51	standing committees and direct the committees to adopt annual workplans; and
52 53 54 55	WHEREAS, the Open Public Meetings Act (Chapter 42.30 RCW) and related law and committee charters make it clear when commission committees are strictly advisory in nature, and the rules requiring open public meetings are well established in law; and
56	WHEREAS, public reporting and accessible records elevate the profile of commissioners'
57 58	work in committee and make committee contributions more tangible to the public;
59	NOW, THEREFORE, BE IT RESOLVED by the Port of Seattle Commission:
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61	Section 1. The charters the Aviation Committee, Energy and Sustainability Committee, Equity
62	Committee, and Waterfront and Industrial Lands Committee, attached as Exhibits A, B, C, and D,
63	are hereby adopted.
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65	Section 2. Resolution No. 3613, adopting the previous charter of the Audit Committee, is
66	hereby amended as shown in attached Exhibit E.
67 68	ADORTED by the Dart of Seattle Commission at a duky national public meeting
68 69	ADOPTED by the Port of Seattle Commission at a duly noticed public meeting thereof, held this day of , 2020, and duly
70	thereof, held this day of, 2020, and duly authenticated in open session by the signatures of the commissioners voting in favor thereof and
71	the seal of the commission.
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83	Port of Seattle Commission